

**Center Manager**  
**(Permanent Full Time)**  
**GS 10/11**  
**\$53,302 - \$76,131 yearly**

- Supervises operation of Rawlins Interagency Dispatch Center (RWC) and RWC personnel.
- Responsible for preparation and updates to the RWC Annual Operating Plan.
- Works to maintain/increase cooperation and coordination with neighboring dispatch centers, and with Rocky Mountain Area Coordination Center (RMACC).
- Ensures fire managers are kept informed of dispatch zone fire activities.
- Coordinates dispatching priorities with dispatch zone fire managers.
- Coordinates and facilitates conference calls with the Rawlins Interagency Coordinating Group.
- Functions as the local Multi-Agency Coordination (MAC) group coordinator.
- Ensures dispatchers are knowledgeable of local dispatching procedures.
- Current on local, regional, and national situations; fire weather; and fire indices.
- Manages the Remote Automated Weather Stations of the participating units.
- Responsible for fire related computer programs.
- Ensures that all RWC reporting obligations are met.
- Serves as the RWC representative on the Wyoming Dispatch Committee.